

Pet Policy and Registration Form

Annual Registration Required - No animal(s) may be kept at the Capital Hill Condominium building without first having been registered with the Board of Directors.

- **Application Form** - See the application form located at the end of this section.
- **Annual Registration Fee** - The annual registration fee is fifty dollars (\$50). The fee runs from January to December. First year pet registrations will be prorated on a quarterly basis.
 - **Note:** The registration fee only applies to animals that will move through the common hallways, lobby, and other common areas of the building, viz. dogs being walked through the building.
- **Revocation** - The Board of Directors reserves the right to revoke pet privileges at any time.

Permitted Possession of Pets and Service Animals

- **Pets** – Animals may only be kept as pets.
- **Possession of Pets Permitted Only by Occupants who are Unit Owners** - Pets are only permitted to be possessed in the Condominium building by occupants who are Condominium owners. Renters/lessees are not permitted to keep pets. See service animal exemption below.
- **Maximum Pets Allowed** - Two (2) dogs, and two (2) cats, per unit. More than (2) caged animals or a large fish tank will be considered on a case-by-case basis.
- **Service Animals** - Owner-occupants and lessees may possess a service animal, but they must first be registered with the Condominium.
- **Note:** - Before considering purchasing or otherwise acquiring a pet get approval for possession from the Board of Directors.

Prohibited Animals and Practices

- **No Breeding or Other Commercial Use** - No animal is permitted to be bred or used for any commercial purposes in the Condominium building. This includes cats, dogs, birds, reptiles, rodents, fish, or any other animal.
- **Prohibited Animals** - Any animal that is prohibited by law from being possessed by a private citizen, and any animal that requires a special government permit for possession, other than a dog license, is not permitted to be possessed by any occupant of the Condominium building.
- **Dogs Over 25 Pounds are not Permitted**

General Rules:

- Dogs must be kept on a leash when being walked through any common area of the building.
- Pets and service animals must be confined to the unit of their Owner and may not roam free or be tied to any common area including decks and balconies.
- Pets and service animals may not be left on balconies or decks unattended, nor allowed to eliminate on balconies, decks or any common area which includes sidewalks in front of the building.
- Pet/animal waste, including kitty litter must be bagged and the bag tightly secured before disposing in a trash chute or bin.
- Owners are responsible for any damages to the common areas of the building caused by their pet(s) or service animal(s) including destruction of property, elimination, etc.
- Owners and lessees are responsible for any visiting pets and service animals which are subject to the same restrictions as pets/animals owned by unit owners.

- Feeding of stray or wild animals from windowsills, decks, balconies, or other common areas is strictly prohibited.
- No pet or service animal will be allowed to create a nuisance or unreasonable disturbance. This includes:
 - Excessive barking
 - Personal injury or property damage from unruly behavior of an animal
 - Animals that exhibit aggressive or vicious behavior
 - Animals that relieve themselves in common areas
 - Animals that are conspicuously unclean or parasite infected
 - Offensive animal/pet odors that filter into the common areas of the building or into other units.
- Owners who have a tank(s) for fish or other pets that contain water must acknowledge on the Pet Registration Form the existence of such tank(s) and further acknowledge that they are responsible for any damage caused by a spill or leak from said tank(s) that causes damage to the Common elements of the Condominium or to another unit. The capacity of tanks that contain water may not exceed 30 gallons.

Pet Registration Form
Capital Hill Condominium, Inc.

Resident's Name: _____
Unit: _____ Phone: _____ Email _____

Pet Name (1): _____ I.D. Tag #/License # _____
Type (dog, cat, fish, other, etc.) _____ Breed: _____
Dogs may not exceed 25 pounds weight
Color: _____ Age: _____ Male/Female: _____ Service Animal Yes No

Pet Name (2): _____ I.D. Tag #/License # _____
Type (dog, cat, fish, other, etc.) _____ Breed: _____
Dogs may not exceed 25 pounds weight
Color: _____ Age: _____ Male/Female: _____ Service Animal Yes No

Pet Name (3): _____ I.D. Tag #/License # _____
Type (dog, cat, fish, other, etc.) _____ Breed: _____
Dogs may not exceed 25 pounds weight
Color: _____ Age: _____ Male/Female: _____ Service Animal Yes No

Pet Name (4): _____ I.D. Tag #/License # _____
Type (dog, cat fish other, etc.) _____ Breed: _____
Color: _____ Age: _____ Male/Female: _____ Service Animal Yes No

I acknowledge that there is/are a tank(s) containing water that do(es) not exceed 30 gallons capacity for one or more of the pets listed above, and that I am personally responsible for any damage caused to the Condominium property or to another unit by a spill or leak from said tank(s).
Initial here _____

I acknowledge that I have read and agree with the Association's Rules and Regulations regarding pet ownership and agree to abide by same. I acknowledge that the express written permission given to me by the Board of Directors on this date to keep the above listed pet(s) is revocable at any time by the Board in their sole discretion. Initial here _____

Signature (owner-occupant) _____ **Date** _____

----- Do not write below this line ----- **Review by Board of Directors** ----- Do not write below this line -----

The Board of Directors has reviewed the above pet application and has Approved Denied it.
Restrictions, if any/Reason for denial _____

Certified by the Secretary of the Board: Date _____

Name _____ Signature _____

Instructions: Fee must accompany application
Submit two (2) copies of application